



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

REGULAR MEETING AGENDA
ELECTRONIC MEETING
September 28, 2021 7:00 P.M.

This Agenda is in Accordance with Town Code §2-6 F (3)

**Please Be Advised That This Meeting Will Be Simulcasted on the Town of Dover's
YouTube Channel found online here:**

https://www.youtube.com/channel/UC7DBVyMoQEXu1U0Z_BkaBHA

Zoom Information – Phone
Phone: 929-205-6099
Meeting ID: 879 3315 5308
Passcode: 135784

Zoom Information - Computer
Meeting ID: 879 3315 5308
Passcode: 11Te21

A) CALL MEETING TO ORDER / SUNSHINE STATEMENT – Mayor Carolyn Blackman to call meeting to order and read the Sunshine Statement:

“This meeting is being held in accordance with the Open Public Meetings Act, also known as the Sunshine Law, N.J.S.A. 10:4-6. Notice of the meeting was sent to the Daily Record and Star Ledger on January 10, 2021 and published in the Record and Ledger on January 13, 2021. Notice of the location change, that the meeting was going to be held by Zoom was published on September 18, 2021. Notice was also posted on the Bulletin Board of the Municipal Building.”

B) PLEDGE OF ALLEGIANCE – Mayor Carolyn Blackman to lead those in attendance in the Pledge of Allegiance to the Flag

C) ROLL CALL – Acting Municipal Clerk to Conduct Roll Call:

Name	Present	Absent	Excused
Alderman Correa			
Alderman Tapia			
Alderman Ballesteros			
Alderwoman Rugg			
Alderwoman Cruz			
Alderman Valencia			
Alderman Quinones			
Alderwoman Wittner			
Mayor Blackman			

D) APPROVAL OF MINUTES

- 1) Regular Meeting Minutes of August 10, 2021
- 2) Regular Meeting Minutes of August 31, 2021

E) REPORT OF COMMITTEES

Economic Development Committee: Alderman Correa (Chair), Alderwoman Wittner and Alderman Valencia

F) PRESENTATIONS, MUNICIPAL CORRESPONDENCE

G) ORDINANCES FOR FIRST READING

- 1) Ord. No. 25-2021 – Ordinance of the Town of Dover, County of Morris, State of New Jersey Amending Chapter 236 Entitled “Land Use Development” and Creating a New Chapter 141 Entitled “Cannabis”

[Summary: The Ordinance creates a new Chapter - Chapter 141 of the Town Code entitled “Cannabis” and amends Chapter 236 (Land Use Development) of the Town of Dover to incorporate the legal operation of licensed cannabis entities, including: (i) licensed medical marijuana dispensaries; and (ii) licensed cannabis businesses to specifically identify the zones for which such operations shall be allowable. The ordinance also outlines the requirements for the operation of licensed cannabis entities within the Town, including the establishment of local licensing requirements in addition to any licensing issued by the State of New Jersey and the imposition of a local cannabis transfer and user tax.]

H) ORDINANCES FOR SECOND READING, PUBLIC HEARING AND ADOPTION

- 1) Ord. 21-2021 Ordinance Providing for Handicap Parking Space at 30 W. Fairview Avenue

[Summary: This Ordinance creates a handicap parking space on the southerly curb line of W. Fairview Avenue beginning at a point 34’ east of the southeasterly curb line intersection of Baker Street and W. Fairview Avenue. Thence, continuing in an easterly direction for a distance of 20’]

- 2) Ord. No. 22-2021 – Ordinance Regarding a Redevelopment Plan Relating to the East McFarlan Street Redevelopment Area

[Summary: There currently exists a Redevelopment Area on East McFarlan Street. The Board of Aldermen requested the Planning Board to conduct an investigation of properties on the official tax map of the Town of Dover Block 1315, Lots 3, 4 and 5 (80 E. McFarlan Street). The Planning Board conducted an investigation and recommended this area be designated as an area of Redevelopment and that a Redevelopment Plan prepared be accepted by the Board of Aldermen]

- 3) Ord. No. 23-2021 Providing for Various Improvements to the Water System in and by the Town of Dover, in the County of Morris, State of New Jersey, appropriating \$3,160,000 therefor and Authorizing the Issuance of \$3,160,000 in Bonds or Notes of the Town to Finance the Cost Thereof

[Summary: This Ordinance Funds Various Ordinances for the Dover Water System / Dover Water Commission System. The Town of Dover issues Bonds from time to time for Capital

Improvements of the Water Commission which is paid back to the Town by ratepayers of the Water System]

4) Ord. No. 24-2021 – Ordinance of the Town of Dover, County of Morris and State of New Jersey Amending and Supplementing Chapter 72, Salaries and Compensation
[Summary: This Ordinance is the annual Salary Ordinance of the Town of Dover]

I) APPROVAL OF BILLS

1) Approval of Bills List (Res. 211-2021)

J) APPROVAL OF RESOLUTIONS

1) CONSENT AGENDA RESOLUTIONS

- 1) Res. 212-2021 – Resolution Authorizing a Waiver of Certain Sewer Fees for 11 Fox Hill Drive
- 2) Res. 213-2021 – Resolution Authorizing a Waiver of Certain Sewer Fees for 44 W. Blackwell Street
- 3) Res. 214-2021 – Resolution Rejecting Bids for the Dover Town Hall Siding Replacement Project
- 4) Res. 215-2021 – Resoultion Establishing a Recreation Adult Soccer League to be Added Under Insurance Coverage

2) RESOLUTIONS FOR DISCUSSION AND CONSIDERATION

- 1) Res. 216-2021 – Resolution Approving Taxi Cab Driver Licenses in the Town of Dover
- 2) Res. 217-2021 – Resolution Approving Taxi/Limos Licensed in the Town of Dover

- 3) Res. 218-2021 – Resolution Awarding Contract to Black Rock Enterprises for the Capital Improvement Project (Roadways)

K) OLD BUSINESS

L) NEW BUSINESS

1) NEW BUSINESS ITEMS

- a) Administration Report – Administrator John O. Bennett III / Mayor Carolyn Blackman

2) ITEMS REQUESTED FOR DISCUSSION BY INDIVIDUAL ALDERMEN

M) PUBLIC COMMENT:

The Town of Dover highly values the input of residents in making important decisions that affect the residents of our community. We also believe in the rights of residents to observe Governing Body Meetings. To ensure that all of our residents have the opportunity to offer comment, each statement/comment shall be held to a time period of five (5) minutes. Public comment has been solicited via the following manners:

All comments must include your name and residential address at the beginning of your comment.

- 1) By hand delivery - Comments may be submitted by hand deliver at Town Hall, located at 37 N. Sussex Street, Dover, NJ 07801 addressed to Acting Municipal Clerk John P. Schmidt. Comments may be dropped off during normal business hours, which are 8:30a.m. to 4:30p.m. up until 1:00 p.m. the day of the meeting.
- 2) By mail - Comments may be submitted by mail to Town Hall, 37 N. Sussex Street, Dover, NJ 07801 addressed to Acting Municipal Clerk John P. Schmidt. Comments must be received by 1:00 p.m., on the day of the meeting.
- 3) By email – Comments may be submitted until 1:00p.m. on the day of the meeting via email to publiccomment@dover.nj.us. The Subject of the Email Should be as follows “Public Meeting Comment” followed by the date of the meeting and Name. Example: **Public Comment 9/28/2021 John Public.**
- 4) All comments submitted in writing must include your name and residential address at the beginning of your comment.
- 5) Members of the public may also comment during the public comment portion by raising their hands via the Zoom platform, or if participating via phone by dialing *9 on your telephonic device. After commenting, please dial *9 again to lower your hand. All members of the public who wish to comment must state their name and residential address after being recognized to speak.

Public comment portions of our agenda are not structured as question and answer sessions, but rather they are offered as opportunities to share your thoughts with the Mayor and Board of Aldermen. The Mayor and Board will attempt to engage in dialogue but may not be able to respond to all public comments. However, all comments are considered and will be investigated and addressed as appropriate.

If you have a question that we are unable to answer at the Meeting, feel free to submit your questions to the Business Administrator or the Office of the Municipal Clerk, in writing, and include your name, address and telephone number where you can be contacted. The email address of the Business Administrator is jbennett@dover.nj.us and the email address of the Clerk’s Office is doverclerk@dover.nj.us. Questions will be answered within a reasonable time.

Please be courteous and mindful of the rights of others when providing comments. Comments may not be abusive, obscene or threatening. All members of the public attending Mayor and Board of Aldermen Meetings must treat each other and the Mayor and Board of Aldermen with respect. Individuals offering comments are not permitted to make personal attacks on any Town Employees, the Mayor or any Member of Town Government, other testifiers or members of the public.

ADJOURNMENT



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

ORDINANCE NO. 21-2021

ORDINANCE OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER PROVIDING FOR HANDICAPPED PARKING SPACE AT 30 W. FAIRVIEW AVENUE

BE IT ORDAINED, by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey, as follows,

SECTION 1, Description for handicap parking space to be located at 30 W. Fairview Avenue:

Said handicap space shall be located along the southerly curb line of W. Fairview Avenue beginning at a point 34' east of the southeasterly curb line intersection of Baker Street and W. Fairview Avenue. Thence, continuing in an easterly direction for a distance of 20'. Please be advised that there is a driveway located on the Baker Street side of the property that can currently provide at least two parking spots.

SECTION 2, All ordinances or parts of ordinances inconsistent with this within ordinance are hereby repealed to the extent of such inconsistencies.

SECTION 3, If any section, subsection, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

SECTION 4: This ordinance shall take effect upon passage and publication in the manner required by New Jersey law.

Carolyn Blackman, Mayor

Attest:

John P. Schmidt, Acting Municipal Clerk

INTRODUCED: _____

ADOPTED: _____



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

ORDINANCE 22-2021

ORDINANCE OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY ADOPTING A REDEVELOPMENT PLAN RELATING TO THE EAST McFARLAN STREET REDEVELOPMENT AREA

WHEREAS, the Local Redevelopment and Housing Law, *N.J.S.A. 40A:12A-1, et seq.*, (the “**Act**”) authorizes municipalities to determine whether certain parcels of land in the municipality constitute areas in need of redevelopment; and

WHEREAS, on June 27, 2019, by Resolution No. 159-2019 and in accordance with the provisions of the Act, the Board of Alderman of the Town of Dover, in the County of Morris, New Jersey (the “**Board of Alderman**”) authorized and directed the Planning Board of the Town of Dover (the “**Planning Board**”) to conduct an investigation of the properties identified on the tax maps of the Town of Dover (“**Dover**”) as Block 1315, Lots 3, 4 and 5 (80 E. McFarlan Street), inclusive of any and all streets, “paper” streets, private drives and right of ways (collectively, the “**Study Area**”), and to determine whether all or a portion of the Study Area meets the criteria set forth in the Act, *N.J.S.A. 40A:12A-5*, and whether the Study Area should be designated as a non-condemnation area in need of redevelopment; and

WHEREAS, the Planning Board received a report setting forth the basis for the investigation and a map depicting the Study Area prepared by David G. Roberts, AICP, PP, LLA of dgRoberts Planning & Design, LLC (the “**Planning Consultant**”), entitled, “Redevelopment Study Area Determination of Need Report – Route 46 Study Areas” dated July 31, 2019 concerning the determination of the Study Area as an area in need of redevelopment (the “**Study**”); and

WHEREAS, the Planning Consultant concluded in the Study and testified to the Planning Board on August 28, 2019 that the Study Area satisfies the criterion for a redevelopment area designation as set forth in the Act pursuant to *N.J.S.A. 40A:12A-5(e)*; and

WHEREAS, the Planning Board recommended that the Study Area be designated as an area in need of redevelopment (“**Board Recommendation**”); and

WHEREAS, the Board of Alderman adopted Resolution 198-19 on September 10, 2019 designating the Study Area as an area in need of redevelopment pursuant to the Act and directing the Planning Board to prepare a redevelopment plan; and

WHEREAS, on December 29, 2020, the Board of Alderman adopted Resolution No. 262-2020 reaffirming its designation of the Study Area as an area in need of redevelopment pursuant to the Act and directing the Planning Board to prepare a redevelopment plan; and

WHEREAS, on behalf of the Planning Board, the Planning Consultant prepared the redevelopment plan attached hereto as Exhibit “A” for Lots 3 and 4 within the Study Area (the “Redevelopment Plan”); and

WHEREAS, the Planning Board adopted a resolution at its August 25, 2021 meeting determining that the Redevelopment Plan is substantially consistent with the municipal master plan and recommending that the Mayor and Board of Alderman adopt the Redevelopment Plan; and

WHEREAS, the Mayor and Board of Alderman introduced this Ordinance at its regular meeting of August 31, 2021; and

WHEREAS, the Mayor and Board of Alderman held a hearing to consider the Redevelopment Plan at its regular meeting of September 14, 2021 in accordance with the requirements of the Act, N.J.S.A. 40A:12A-7; and

WHEREAS, the Town desires to adopt the Redevelopment Plan.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMAN OF THE TOWN OF DOVER, COUNTY OF MORRIS, NEW JERSEY AS FOLLOWS:

I. GENERAL

The aforementioned recitals are incorporated herein as though fully set forth at length.

II. ADOPTION OF REDEVELOPMENT PLAN

The Redevelopment Plan, attached hereto as Exhibit “A”, is hereby approved.

III. AMENDMENT OF ZONING ORDINANCE

The zoning map and zoning ordinances of Dover are hereby amended to incorporate the provisions of the Redevelopment Plan. The Redevelopment Plan constitutes an overlay of existing zoning and does not supersede existing zoning.

IV. SEVERABILITY

If any section, subsection, paragraph, clause or provision of this ordinance shall be adjudged to be invalid, such adjudication shall apply only to such section, subsection, paragraph, clause or provision and the remainder of this ordinance shall be deemed valid and effective.

V. AVAILABILITY OF THE ORDINANCE

A copy of this Ordinance shall be available for public inspection at the offices of the Municipal Clerk.

VI. EFFECTIVE DATE

This Ordinance shall take effect after publication in accordance with applicable law.

Carolyn Blackman, Mayor

Attest:

John P. Schmidt, Acting Municipal Clerk

INTRODUCED: _____

ADOPTED: _____

DRAFT



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

ORDINANCE 23-2021

BOND ORDINANCE PROVIDING FOR VARIOUS IMPROVEMENTS TO THE WATER SYSTEM IN AND BY THE TOWN OF DOVER, IN THE COUNTY OF MORRIS, NEW JERSEY, APPROPRIATING \$3,160,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$3,160,000 BONDS OR NOTES OF THE TOWN TO FINANCE THE COST THEREOF.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE TOWN OF DOVER, IN THE COUNTY OF MORRIS, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The improvement described in Section 3(a) of this bond ordinance is hereby authorized to be undertaken by the Town of Dover, in the County of Morris, New Jersey (the "Town"). For the improvement or purpose described in Section 3(a), there is hereby appropriated the sum of \$3,160,000. No down payment is required as the purpose authorized herein is deemed self-liquidating and the bonds and bond anticipation notes authorized herein are deductible from the gross debt of the Town, as more fully explained in Section 6(e) of this bond ordinance.

Section 2. In order to finance the cost of the improvement or purpose, negotiable bonds are hereby authorized to be issued in the principal amount of \$3,160,000 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvement hereby authorized and the purpose for the financing of which the bonds are to be issued is various improvements to the Water System, including, but not limited to, permanent leak detection, bridge improvements, emergency improvements, water meter replacements, the replacement and insertion of valves, water main replacements, building improvements, facility improvements, the acquisition of a generator and a water rate study, including engineering and consulting fees and all other related costs and expenditures incidental thereto and further including all work and materials necessary therefor and incidental thereto.

(b) The estimated maximum amount of bonds or bond anticipation notes to be issued for the improvement or purpose is as stated in Section 2 hereof.

(c) The estimated cost of the improvement or purpose is equal to the amount of the appropriation herein made therefor.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date, unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law or other applicable law. The chief financial

officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Town hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Town is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3(a) of this bond ordinance is not a current expense. It is an improvement or purpose that the Town may lawfully undertake as a self-liquidating purpose of a municipal public utility. No part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is 15 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Town as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$3,160,000, but that the net debt of the Town determined as provided in the Local Bond Law is not increased by this bond ordinance. The obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law.

(d) An aggregate amount not exceeding \$632,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement.

(e) This bond ordinance authorizes obligations of the Town solely for purposes described in N.J.S.A. 40A:2-7(h). The obligations authorized herein are to be issued for a purpose that is deemed to be self-liquidating pursuant to N.J.S.A. 40A:2-47(a) and are deductible from the gross debt of the Town pursuant to N.J.S.A. 40A:2-44(c).

(f) The Town hereby declares that none of the improvements set forth in Section 3(a) individually cost more than \$1,000,000. Accordingly, the provisions of N.J.S.A. 58:11B-5.1 shall not apply to such improvements.

Section 7. The Town hereby declares the intent of the Town to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3(a)

of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of the Treasury Regulations.

Section 8. Any grant moneys received for the purpose described in Section 3 hereof shall be applied either to direct payment of the cost of the improvement or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Town is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Town and to execute such disclosure document on behalf of the Town. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Town pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Town and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Town fails to comply with its undertaking, the Town shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Town are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Town, and the Town shall be obligated to levy *ad valorem* taxes upon all the taxable property within the Town for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Carolyn Blackman, Mayor

Attest:

John P. Schmidt, Acting Municipal Clerk

INTRODUCED: _____
ADOPTED: _____



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

ORDINANCE No. 24-2021

AN ORDINANCE OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS AND STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING CHAPTER 72, SALARIES AND COMPENSATION

BE IT ORDAINED by the Mayor and Board of Aldermen, Town of Dover, County of Morris, NJ as follows:

A. CHAPTER C. "Salaries and Compensation for Certain Employees" is hereby amended and supplemented by the following:

CHAPTER C. SALARIES & COMPENSATION FOR CERTAIN EMPLOYEES

1. Effective January 1, 2021 as indicated below, salaries, compensation or fees are hereby established for the following named officers, employees or positions in the Town of Dover at the rate of or within the salary ranges listed.

B. All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistencies.

C. All collective bargaining agreements in effect as of the adoption of this ordinance are included by reference.

D. This ordinance shall take effect immediately upon final passage and publication. The Board of Aldermen shall adopt resolutions, from time to time as needed, to establish individual salaries for employees impacted by this ordinance.

Title	Minimum	Maximum	Period
Accounting Assistant	\$45,000	\$67,000	Annually
Alderman	\$100	\$15,000	Annually
Alderwoman	\$100	\$15,000	Annually
Analyst Trainee	\$40,000	\$85,050	Annually
Assistant/Deputy DPW Superintendent	\$75,000	\$118,000	Annually
Asst Municipal Treasurer	\$65,000	\$90,000	Annually
Building Sub Code Official PT	\$25	\$61	Hourly
Carpenters Helper	\$50,000	\$65,000	Annually
Carpenter	\$65,000	\$80,000	Annually

Chief Financial Officer/Treasurer	\$75,000	\$150,000	Annually
Chief Financial Officer/Treasurer PT	\$41	\$100	Hourly
Clerk Typist	\$42,000	\$64,000	Annually
Clerk Typist, Sr.	\$45,000	\$70,000	Annually
Code Enforcement Officer I - PT	\$20	\$41	Hourly
Code Enforcement Officer I	\$42,000	\$65,000	Annually
Confidential Aide Non Union	\$40,000	\$87,000	Annually
Confidential Asst	\$45,000	\$62,000	Annually
Confidential Asst PT	\$20	\$31	Hourly
Constituent Affairs Coordinator	\$45,000	\$75,000	Annually
Construction Off/ Building SC Off/ Code Enf. Off	\$55,000	\$102,000	Annually
Deputy Municipal Clerk	\$50,000	\$82,000	Annually
Director of Public Works	\$110,000	\$150,000	Annually
Fire Sub-code Official PT	\$25	\$61	Hourly
Fire Inspector PT	\$25	\$51	Hourly
Inspector	\$25	\$51	Hourly
Laborer Non Union I PT	\$14	\$16	Hourly
Laborer Non Union II PT	\$16	\$20	Hourly
Laborer Non Union III PT	\$20	\$26	Hourly
Librarian	\$35,000	\$72,000	Annually
Library Director	\$60,000	\$110,000	Annually
Library Page	\$11	\$13	Hourly
License Inspector	\$55,000	\$95,000	Annually
License Inspector PT	\$15	\$51	Hourly
Mayor	\$100	\$32,000	Annually
Motor Vehicle Operator PT	\$15	\$26	Hourly
Municipal Clerk	\$35,000	\$130,000	Annually
Municipal Clerk PT	\$19	\$73	Annually
Municipal Court Admin .	\$72,000	\$97,000	Annually
Municipal Court Attendant PT	\$15	\$36	Hourly
Municipal Court Judge	\$20,000	\$55,000	Annually
Municipal Court Presiding Judge	\$20,000	\$55,000	Annually
Municipal Engineer	\$110,000	\$200,000	Annually
Municipal Prosecutor	\$40,000	\$50,000	Annually
Municipal Recycling Coordinator	\$95,000	\$150,000	Annually
Payroll Clerk	\$33,000	\$72,000	Annually
Plumbing Sub Code Official	\$35	\$51	Hourly
Police Chief	\$150,000	\$199,000	Annually
Public Safety Director	\$110,000	\$150,000	Annually
Public Works Superintendent	\$85,000	\$138,000	Annually

Principal Account Clerk	\$33,000	\$72,000	Annually
School Crossing Guard II PT	\$18	\$26	Hourly
Sec. PB/BOA/& HP	\$40,000	\$85,000	Annually
Special Police Officers	\$45,000	\$55,000	Annually
Special Police Officers PT	\$21	\$35	Hourly
Stipends for Additional Responsibilities	\$1,000	\$6,000	Annually
Superintendent	\$95,000	\$135,000	Annually
Supervising Library Assistant	\$35,000	\$62,000	Annually
Supervising Library Assistant PT	\$16	\$26	Hourly
Supervisor/Foreman (working)	\$60,000	\$97,000	Annually
Tax Assessor	\$25,000	\$67,000	Annually
Tax Collector	\$50,000	\$97,000	Annually
Town/Municipal Business Administrator	\$125,000	\$225,000	Annually
Deputy Municipal Department Head	\$75,000	\$125,000	Annually

Carolyn Blackman, Mayor

Attest:

John P. Schmidt, Acting Municipal Clerk

INTRODUCED: _____

ADOPTED: _____



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 211-2021

BILL LIST RESOLUTION

WHEREAS, the Mayor and Board of Aldermen of the Town of Dover have examined all bills presented for payment; and

WHEREAS, the Chief Financial Officer has certified that there are sufficient funds in the account(s) to which respective bills have been charged.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Board of Aldermen of the Town of Dover do hereby approve the bills as listed; and

BE IT FURTHER RESOLVED that the proper officials are hereby authorized to sign the checks for payment of same.

CURRENT APPROPRIATIONS RESERVE ACCT claims in the amount of:	\$134.00
CURRENT APPROPRIATIONS ACCT claims in the amount of:	\$79,802.33
GENERAL CAPITAL ACCT claims in the amount of:	\$186,590.14
WATER UTILITY RESERVE ACCT claims in the amount of:	\$16,426.89
WATER UTILITY ACCT claims in the amount of:	\$23,284.33
WATER CAPITAL ACCT claims in the amount of:	\$59,311.00
PARKING UTILITY RESERVE ACCT claims in the amount of:	\$0.00
PARKING UTILITY ACCT claims in the amount of:	\$2,595.44
PARKING CAPITAL ACCT claims in the amount of:	\$0.00
ANIMAL CONTROL TRUST ACCT claims in the amount of:	\$30.00
EVIDENCE TRUST ACCT claims in the amount of:	\$0.00
RECYCLING TRUST ACCT claims in the amount of:	\$0.00
COUNTY FORFEITED ASSETS TRUST ACCT claims in the amount of:	\$0.00
FEDERAL FORFEITED ASSETS ACCT claims in the amount of:	\$0.00
TRUST/OTHER ACCT claims in the amount of:	\$1,515.00
COAH TRUST ACCT claims in the amount of:	\$0.00
TOTAL CLAIMS TO BE PAID	\$369,689.13

BE IT FURTHER RESOLVED that the following claims have been paid prior to the Bill List Resolution in the following amounts:

TRUST/OTHER ACCT claims in the amount of:	\$0.00
CURRENT APPROPRIATIONS ACCT claims in the amount of:	\$1,841.51
GENERAL CAPITAL ACCT claims in the amount of:	\$75,715.78
WATER UTILITY OPERATING claims in the amount of:	\$0.00
TOTAL CLAIMS PAID	\$77,557.29
TOTAL BILL LIST RESOLUTION	\$447,246.42

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

John P. Schmidt, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: 9/28/2021



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 212-2021

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING A WAIVER OF CERTAIN SEWER FEES FOR 11 FOX HILL DRIVE

WHEREAS, the owner of 11 Fox Hill Drive has contacted the Dover Water Commission seeking a waiver for certain Sewer Charges due to a water leak; and

WHEREAS, the owner has corrected the leak and it was verified that the loss of water had not entered the sewer system; and

WHEREAS, the utility customer is requesting an adjustment on the sewer portion of the utility bill; and

WHEREAS, the Dover Water Board of Commissioners recommends that the owner of account #300980-0 be credited \$439.12.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that a sewer credit be issued in the amount of \$439.12.

ATTEST:

John P. Schmidt, Acting Municipal Clerk

TOWN OF DOVER

Carolyn Blackman, Mayor

ADOPTED: _____

CERTIFICATION

I, John P. Schmidt, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on September 28, 2021.

John P. Schmidt
Acting Municipal Clerk



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 213-2021

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING A WAIVER OF CERTAIN SEWER FEES FOR 44 W. BLACKWELL STREET

WHEREAS, the owner of 44 W. Blackwell Street has contacted the Dover Water Commission seeking a waiver for certain Sewer Charges due to a water leak; and

WHEREAS, the owner has corrected the leak and it was verified that the loss of water had not entered the sewer system; and

WHEREAS, the utility customer is requesting an adjustment on the sewer portion of the utility bill; and

WHEREAS, the Dover Water Board of Commissioners recommends that the owner of account #111740-0 be credited \$453.66.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that a sewer credit be issued in the amount of \$453.66

ATTEST:

John P. Schmidt, Acting Municipal Clerk

TOWN OF DOVER

Carolyn Blackman, Mayor

ADOPTED: _____

CERTIFICATION

I, John P. Schmidt, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on September 28, 2021.

John P. Schmidt
Acting Municipal Clerk



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 214-2021

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY, REJECTING BIDS FOR THE DOVER TOWN HALL EXTERIOR SIDING REPLACEMENT PROJECT

WHEREAS, the Town of Dover solicited bids related to the Dover Town Hal Exterior Siding Replacement Project with specifications prepared from Arcari Iovino, Consulting Architects; and

WHEREAS, Bids were opened on September 21, 2021 and 1:30p.m.; and

WHEREAS, one Bid was received for the Siding Replacement Project; and

WHEREAS, it is fiscally responsible to not accept the lowest responsive Bid which would result in additional project costs; and

WHEREAS, statute allows for the rejection of Bids if the cost of the Bids exceeds the budgeted project amount; and

WHEREAS, it has been determined to be in the public interest that the Dover Town Hal Exterior Siding Replacement Project should be re-bid; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey, that the bids submitted for the above project are rejected and the Acting Municipal Clerk is authorized to readvertise the bid.

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

John P. Schmidt, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____

CERTIFICATION

I, John P. Schmidt, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on September 28, 2021.

John P. Schmidt, Acting Municipal Clerk



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 215-2021

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY ESTABLISHING A RECREATION ADULT SOCCER LEAGUE TO BE ADDED UNDER THE SUBURBAN MUNICIPAL JOINT INSURANCE FUND

WHEREAS, the Town of Dover Recreation Department is a participating member of the Suburban Municipal Joint Insurance Fund relative to general liability and other coverages; and

WHEREAS, the Fund has adopted certain criteria to distinguish between bona fide municipal activities and other quasi-municipal organization not sponsored by the municipality and, therefore, not subject to coverage by the Fund; and

WHEREAS, it has been determined that in order to be covered by the Fund, an organization or activity must meet the test that its function is of the type that historically municipalities have undertaken themselves or have provided with insurance coverage and/or is one which advances a bona fide local public purpose on a non-profit basis typically met by a local government, the benefits of which are available to the municipality in general; and

NOW, THEREFORE, BE IT RESOLVED THAT

- 1) The Town of Dover certifies that the Dover Strikers Recreation Soccer program is classified as a Class IV organization for Joint Insurance Fund purposes.
- 2) The Town of Dover does hereby request that the organization described herein be named as additionally insured for general liability and non-owned automobile liability coverages in accordance with the applicable limits and restrictions.
- 3) A certified copy of this Resolution, together with the "general application" shall be filed with the Secretary of the Suburban Municipal Joint Insurance Fund.

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

John P. Schmidt, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____

CERTIFICATION

I, John P. Schmidt, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on September 28, 2021.

John P. Schmidt
Acting Municipal Clerk



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 216-2021

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY APPROVING TAXICAB DRIVER LICENSES

WHEREAS, applications for taxicab driver's licenses have been made by the people listed on Schedule A below; and

WHEREAS, the Police Department of the Town of Dover has reviewed the driver license applications and has advised that there is no prohibition to the issuance of the licenses; and,

NOW, THEREFORE, **BE IT RESOLVED** by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the taxi driver licenses for those people listed on Schedule A below are hereby approved:

Schedule A

FIRST CLASS OF DOVER, INC.

Jose Manuel Vargas-Salto
Jean P. Ancel

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

John P. Schmidt, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____

CERTIFICATION

I, John P. Schmidt, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on September 28, 2021.

John P. Schmidt
Acting Municipal Clerk



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 217-2021

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER APPROVING TAXIS/LIMOS TO BE LICENSED IN THE TOWN OF DOVER

WHEREAS, the following companies, have applied for a license to operate the vehicle(s) listed below on Schedule A hereto and made a part hereof as taxicab(s)/limo(s) in the Town of Dover; and

WHEREAS, the appropriate municipal departments have reviewed the application(s) as required and have no objections to same being licensed as taxicab(s)/limo(s);

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the taxicab(s)/limo(s) listed below are hereby approved for taxi/limo license(s) in the Town of Dover.

FIRST CLASS OF DOVER

2013 TOYOTA SIENNA	OT1575	5TDKK3DC6DS330270	TAXI #04
2012 DODGE WAGON	OT228C	2C4RDGCG2CR178628	TAXI #09
2011 TOYOTA CAMRY	OT408C	4T1BF3EK6BU150463	TAXI #05
2013 HYUNDAI ELANTRA	OT2463	KMHDH4AE1DU944623	TAXI 91

FIRST CLASS TAXI CORP. (REPLACING FIRST CLASS OF DOVER)

2012 TOYOTA CAMRY	OT247C	4T1BF1FK6CU097817	TAXI #01
2012 TOYOTA CAMRY	OT4518	4T1BF1FK7CU049081	TAXI #03
2012 TOYOTA SIENNA	OT1575	5TDKK3DC6DS330270	TAXI #04
2011 TOYOTA CAMRY	OT246C	4T1BF3EK6BU150463	TAXI #05
2013 TOYOTA SIENNA	OT200G	5TDKK3DC9DS401669	TAXI #06
2012 TOYOTA CAMRY	OT248C	4T4BF1FK7CR219235	TAXI #07
2014 TOYOTA SIENNA	OT207G	5TDZK3DCXES449181	TAXI #08
2012 TOYOTA CAMRY	OT244C	4T1BF1FK2CU108098	TAXI #10
2012 TOYOTA CAMRY	OT245C	4T1BF1FK9CU086360	TAXI #11
2012 TOYOTA PRIUS	OT202G	JTDZN3EU6C3145410	TAXI #14
2014 TOYOTA CAMRY	OT243C	4T1BF1FK0EU454671	TAXI #15
2014 TOYOTA SIENNA	OT205G	5TDZK3DC1ES438571	TAXI #67
2014 TOYOTA CAMRY	OT204G	4T1BF1FK0EU454444	TAXI #68
2011 TOYOTA CAMRY	OT249C	4T1BF3EK7BU225171	TAXI #69
2011 TOYOTA SIENNA	OT210G	5TDKK3DCXBS033550	TAXI #70
2012 FORD TAURUS	OT203G	1FAHP2EWXCG122681	TAXI #71
2012 DODGE WAGON	OT201G	2C4RDGCG2CR178628	TAXI #72
2012 TOYOTA SIENNA	OT209G	5TDJK3DC4CS039017	TAXI #78
2012 HYUNDAI ELANTRA	OT208G	KMHDH4AE0CU305728	TAXI #90
2013 HYUNDAI ELANTRA	OT242C	KMHDH4AE1DU944623	TAXI #91

PREMIER CAR SERVICES CORP.

2015 TOYOTA WAGON	OT104D	5TDDK3DC7FS097799	TAXI #26
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CITY LIMO AND TAXI INC.

2012 CHRYSLER 200	OT313A	1C3CCBAB9CN295661	TAXI #64
2016 TOYOTA CAMRY	OT410C	4T1BF1FK0GU255803	TAXI #63
2014 FORD WAGON	OT591E	1FMCU9GX0EUD84138	TAXI #62
2011 TOYOTA CAMRY	OT415C	4T4BF3EK9BR184693	TAXI #61
2013 MAZDA 3	OT2492	JM1BL1TF2D1704688	TAXI #60
2015 CHRYSLER WAGON	OT567E	2C4RC1BG4FR571505	TAXI #59
2010 TOYOTA CAMRY	OT414C	4T1BF3EK4AU016615	TAXI #55
2015 NISSAN SENTRA	OT1576	3N1AB7AP3FY325309	TAXI #54
2012 TOYOTA CAMRY	OT409C	4T1BF1FK4CU117143	TAXI #53

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

John P. Schmidt, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____

CERTIFICATION

I, John P. Schmidt, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on September 28, 2021.

John P. Schmidt
Acting Municipal Clerk



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 218-2021

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN
OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY AWARDING A
CONTRACT TO BLACK ROCK ENTERPRISES, LLC FOR THE 2020
IMPROVEMENT PROJECT**

WHEREAS, the Town of Dover solicited Bids for the 2020 Capital Improvement Project;
and

WHEREAS, one Bid was received and opened at the BID opening on September 14, 2021; and

WHEREAS, the lowest responsible bidder was Black Rock Enterprises, LLC 1316 Englishtown
Road, Old Bridge, NJ 08852; and

WHEREAS, the Bid has been reviewed by the Municipal Attorney, the Town Engineer and
Administration which recommends the Bid to Black Rock Enterprises, LLC 1316 Englishtown
Road, Old Bridge, NJ 08852 in the amount of \$835,246.00. A \$50,000.00 contingency shall also
be allotted for unforeseen items that may arise during construction for total of \$885,246.00; and

WHEREAS, the Town of Dover Chief Financial Officer has determined that monies are available
in existing bonds for this work; and

WHEREAS, there is a need to move forward with this project, specifically authorizing Black
Rock Enterprises, LLC to begin work on this project; and

WHEREAS, the Town of Dover Business Administrator has determined that this procurement
provides an effective and efficient use of taxpayer dollars;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Board of Alderman of the Town
of Dover award the bid to Black Rock Enterprises, LLC 1316 Englishtown Road, Old Bridge, NJ
08852 in the amount of \$835,246.00 and a \$50,000.00 contingency which shall also be allotted for
unforeseen items that may arise during construction for total of \$885,246.00; and

BE IT FURTHER RESOLVED, that the Mayor and Clerk are hereby authorized to execute a
contract with Black Rock Enterprises, LLC 1316 Englishtown Road, Old Bridge, NJ 08852 in the
amount of \$835,246.00 and a \$50,000.00 contingency which shall also be allotted for unforeseen
items that may arise during construction for total of \$885,246.00

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

John P. Schmidt, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____

I, as the Town of Dover Interim Chief Financial Officer, do hereby certify that funds are available to meet the Town of Dover's obligation specified by this resolution.

John O. Gross, M.P.A., C.M.F.O.

\$ _____
Amount

Account #

CERTIFICATION

I, John P. Schmidt, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on September 28, 2021.

John P. Schmidt
Acting Municipal Clerk

